

Surgical Technology/Sterile Processing

Clinical Rotation Check List

Pre-clinical rotation

- Send Student request form to Kim at least 4 weeks prior to student rotation

The below items must be completed and submitted at least 3 weeks prior to first student's clinical rotation or students will not be cleared.

Submit them in one piece to studentservices@childrens.com as soon as possible.

- Student Request Form (Also send to kim.bell@childrens.com)
- Copy (front and back) of current BLS for Healthcare Providers card (Also send to kim.bell@childrens.com)
 - *The expiration date must be after the last date of your clinical rotation with Children's.*
- Attestation letter, including rotation dates
- Health/ Immunizations Form
 - *Make sure to read and complete every part and attach documentation for each item.*
 - *TB test must be current during your entire rotation time at Children's.*
 - *Flu shot must be current during flu season*
- CMC Third Party Confidentiality Form

Be sure to submit a valid e-mail address for each student. Each student will receive an e-mail, with further instructions when approval has been given.

Post approval of all submitted items

- Student must complete CART modules in CHEX learning system and e-mail Kim and Student Services when done so.
 - *Student Services will e-mail student log in instructions.*
 - *This must be completed BEFORE student's first clinical day.*
- Once cleared student must obtain a badge from the badge office prior to the first clinical day

Student's first day of clinical rotation

- Report to Main OR department
- During flu season, flu shot documentation must be presented on first clinical day.

This MUST include the following:

- ✓ Date
- ✓ Lot Number
- ✓ Signature and name of person administering the vaccination